

University of Pittsburgh – Clearances Policy, July 2016

Pitt has changed their policies on the handling of clearances for events on campuses, changes that should alleviate some of the time and energy needed for this task.

* If you submitted clearances to FEMC for performances in this past season (15-16), and those clearances remain up-to-date (within three years of performances on which your students may appear), you need not submit new records. They now remain good for three years.

For example, if you did your three clearances in October of 2015, and had your students perform January 2016, you need not submit new records this year or next; new ones would not be needed until October 2018 for future performances.

* If you would like to have students perform this year, but did not submit clearances this past year, you would need to provide for us the Criminal Record Check, Child Abuse, and FBI Fingerprint Record.

- Criminal Record Check: <https://epatch.state.pa.us/Home.jsp>
- Child Abuse History: <https://www.compass.state.pa.us/cwis/public/home>
- FBI Fingerprinting: <https://www.pa.cogentid.com/index.htm> (registration only - fingerprinting then done at local fingerprinting location) – OR – if you have been a resident of PA for at least the last 10 years, the Volunteer Affidavit Form (included with these materials)

These clearances need to be submitted to Chris Bartley **no later than three weeks before student performance date.**

For questions about this process:

Chris Bartley
chrisbartley23@gmail.com
520-623-2373
